NOTICE OF VACANCY: It is the policy of Northland Community and Technical College to ensure that the selection for this position is accessible to all candidates. This document can be made available in alternative formats by calling Diane Rapacz, Human Resources (218) 793-2477.

POSTING DATE: January 26, 2010

POSITION CLASSIFICATION: Online Learning Facilitator (2 Positions)
Work Area: EGF & TRF Campus

BARGAINING UNIT: 214 (MAPE)
MnSCU Academic Professional 3

EMPLOYMENT CONDITION: Temporary, Part-Time

POSITION RESPONSIBILITIES:
This position exists to provide support to faculty in online courses and web-enhanced courses in scheduling, technology use, curriculum development and program enhancements. This position assists in developing policies and procedures needed to support high-quality online programs and courses.

QUALIFICATIONS:

- Leadership Skills
- Ability to work independently
- Analytical and organization skills
- In-depth knowledge of IMS
- Instructional technology and classroom assessment techniques
- Excellent human relations skills
- Excellent verbal and written communication skills
- Proficient teaching skills

PREFERRED QUALIFICATIONS:
Relevant bachelor's degree and experience with online education and instructional design is required.

APPLICATION PROCEDURE:
Please submit letter of application, resume, copy of college transcripts and names/contact information (Phone number: email addresses) of three (3) professional references to: diane.rapacz@northlandcollege.edu

Application deadline: Friday, February 5, 2010.

*This vacancy is being posted internally for bid or possible transfer/promotional opportunities*

An Affirmative Action/Equal Opportunity Employer
Women, minorities, and individuals with disabilities are encouraged to apply