

# NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

## 1035 College Policy Development

Northland Community and Technical College is authorized by Minnesota State to adopt suitable policies to assist in operations and governance of the College. The College is subject to the guiding policies of Minnesota State and the Minnesota Management and Budget (MMB).

Each proposed College policy or change shall be researched and written by an administrator with assistance and input from parties of interest or knowledge.

Each policy and procedure shall be approved by the President's Council. Policies will be suspended or decommissioned through a similar process.

Access to adopted and official policies and procedures shall be made available to the public upon request and also be posted on the college website. Policies shall be posted on the website prior to the term they become effective.

<u>Policy Series</u>	<u>Responsible Series Managers:</u>
1000 Organization and Administration	President
2000 Students	Dean of Student Affairs
3000 Academics	<del>VP of Academics and Student Affairs</del> <u>Provost</u>
4000 Human Resources	Director of Human Resources
5000 Administration	Vice President of Administrative Services
6000 Facilities	Vice President of Administrative Services
7000 Finance	Vice President of Administrative Services
8000 College Relations	Executive Director of NCTC Foundation

  

Date of Adoption:	11/10/05
Date of Implementation:	11/10/05
Date & Subject of Revisions:	10/21/09 - Changed DOER to MMB; made changes to series managers 5/20/10 - Changed 5000 Series Manager 7/06/10 - Changed 7000 Series Manager 7/16/15 - Changed column title and 4000, 5000, 6000 & 7000 Series Manager
Date & Subject of Revisions:	10/01/15; Revision to 'change approved by' and delete language regarding website posting
Reviewed	7/1/2016
Reviewed:	7/1/2017
Reviewed:	8/7/18 - Revised web posting language. Changed 3000 Series Manager Title