

NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

2068 IMMUNIZATION RECORD REQUIREMENT

In conformance with M.S. 135A.14 Northland Community and Technical College (NCTC) *requires* an immunization record be submitted from the following students:

- **students born after 1956 and did not graduate from a Minnesota high school in 1997 or later; and**
- **students registered for more than one on-campus class for a full semester.**

The immunization record submitted must indicate the month and year the student was immunized against measles, rubella and mumps, after having attained the age of 12 months. The immunization record must also indicate the month and year the student was immunized against diphtheria and tetanus within ten years of first registration at the institution.

Students registered for off-campus, Distance Education, or non-credit courses *only* are exempt from submitting the required immunization record unless the course requires on-campus lab, internship, clinical or other on-campus contact for the purpose of completing coursework.

Time Requirement

All immunization records must be submitted prior to registration.

Medical Exceptions

An immunization record is not required if the student submits a statement signed by a physician that shows:

1. the student did not receive an immunization for medical reasons;
2. the student has experienced the natural disease against which the immunization protects; or
3. a laboratory has confirmed the presence of adequate immunity.

Additional Exception

If the student submits a notarized statement that the student has not been immunized as required because of the student's conscientiously held beliefs, the immunizations are not required. NCTC shall submit the notarized statement to the Commissioner of Health.

Immunization Record Files

NCTC shall maintain an immunization record for each student for at least one year from the time of original filing. Immunization records will be maintained in a separate file. The Department of Health and the local Board of Health in whose jurisdiction the institution is located may inspect immunization records.

Additional Immunization Requirements

Students in certain majors may be required to submit additional immunization records besides those indicated within this policy.

Related Document: Minnesota Statute 135A.14

Date of Implementation: SGC 5/27/04
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