

NORTHLAND COMMUNITY & TECHNICAL COLLEGE

3110 GRADUATION

Northland Community and Technical College (NCTC) grants certificates, diplomas, Associate in Applied Science, Associate of Arts, and/or Associate of Science degrees for completion of programs in accordance with all requirements listed below:

- Students must maintain a minimum cumulative GPA of 2.00.
- To earn an Associate of Arts degree a student must maintain a cumulative 2.0 GPA in Minnesota Transfer Curriculum (MnTC) credits.
- All coursework required for the program must be successfully completed according to criteria established by the College. The actual graduation date will be within the semester in which all coursework, transfer credits, and related materials required are finalized.
- Graduation applications must be completed and submitted by established deadlines.
- Certificate, Diploma, and AAS programs must be completed within seven years of the final semester of continuous enrollment unless the academic program requirements specifically designate a shorter time for completion.
- Students who begin taking classes at NCTC during the 2017 fall semester (with the exception of those who meet requirements for exemption) will be required to complete a Service Learning experience prior to graduation from any associate degree program (A.A., A.S., or A.A.S.).
- Programs may have additional program graduation requirements. These requirements are found in the College catalog, program policy manual, and College web site.
- Certificates, diplomas, and degrees cannot be conferred for programs that have been closed or suspended beyond the completion timeline established through the suspension process.

Any additional requirements for graduation are specifically outlined for each program. It is the student's responsibility to understand and meet graduation requirements.

GRADUATION RESIDENCY REQUIREMENTS

Residence credits are credit hours earned from (NCTC).

To be eligible for an associate's degree, a student must earn 15 of the required 60 credits (or ¼ of the credits for degrees exceeding 60 credits) at the granting institution, through arrangements with other accredited institutions, or through contractual relationships approved by the Higher Learning Commission (HLC). In addition, individual programs may require that specific courses be completed in residence.

At least 1/3 of credits required for completion of a diploma or certificate must be completed at the granting institution.

NCTC limits academic residency to no more than twenty-five percent of the degree requirements for all undergraduate degrees for active-duty service members. Academic residency can be completed at any time while active-duty service members are enrolled. Reservists and National Guardsmen on active duty are covered in the same manner.

Courses completed through Distance Minnesota and other colleges that appear in the body of the NCTC transcript are considered resident credits.

COMMENCEMENT CEREMONY

Each campus will host one commencement ceremony per year. Commencement dates will be designated on the academic calendar. Students graduating in fall, spring, and summer will be invited to the commencement ceremony.

HONORS

Based on the cumulative GPA after the fall term, honor calculations will be indicated according to the following scales:

Highest Honors = 3.75 or higher

Academic Excellence = 3.5 – 3.74

Final academic honors will be posted to final transcripts.

Date of Implementation:

Date of Adoption: 6/2/04

Date & Subject of Revisions:

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| <i>AASC Approved 5/9/06; Executive Council Approval 5/18/06</i> |
| <i>12/16/08 Revised</i> |
| <i>03/26/10 Revised</i> |
| <i>04/06/10 Approved AASC 1st Read</i> |
| <i>05/05/10 Approved AASC 2nd Read</i> |
| <i>05/24/10 Cabinet Approval</i> |
| <i>03/25/11 Revised</i> |
| <i>04/18/12 Revised per recommendation by SOC Commission and clarification of consortium credits</i> |
| <i>04/17/13 Transfer Advisory Group (TAG) Update</i> |
| <i>03/25/14 Revised</i> |
| <i>05/22/14 Cabinet Approval</i> |
| <i>02/20/15 Revised</i> |
| <i>04/08/15 AASC Approval</i> |
| <i>02/23/16 Reviewed</i> |
| <i>04/24/17 Revised</i> |
| <i>04/04/18 Reviewed</i> |