

## NORTHLAND COMMUNITY & TECHNICAL COLLEGE

### 3120 TRANSFER OF CREDIT

Transfer of credit to other colleges varies and is determined by the college to which the student is transferring.

Students transferring credit from another college or university to Northland Community and Technical College (NCTC) must request an official transcript of their grades be sent to the admissions office at the appropriate campus for evaluation. NCTC is able to access a student's transcript from other Minnesota State Colleges and Universities through eTranscript, provided the student does not have any outstanding financial obligations to that college or university.

Once a student has been admitted to NCTC, NCTC evaluates college-level course credits completed, as submitted by the student on an official transcript, and determines if they shall be accepted in transfer. Once the credits are accepted in transfer, NCTC determines how the course credits will apply to program and graduation requirements. Transfer of credit involves at least three considerations:

1. Educational quality of the learning experience which the student transfers,
2. Comparability of the course's content and stated learning outcomes, and if applicable, MnTC goals and competencies, and
3. Appropriateness and applicability of the learning experience to the programs selected by the student at NCTC.

Transfer credits from regionally accredited colleges or universities recognized by the Council on Higher Education Accreditation ([www.chea.org](http://www.chea.org)) will be accepted to the college. NCTC will accept passing grades in transfer. Passing grades are identified as A, B, C, D, S, and P. Transfer courses with grades of A-D will be included in the GPA calculation for the Minnesota Transfer Curriculum (MNTC). These credits may or may not apply to specific program requirements.

Transfer credits from non-regionally accredited institutions may be accepted to the college upon student request. Submission, by the student, of appropriate documents may be required, such as syllabi, instructor credentials, formal mentoring from accredited college faculty, etc. These credits may or may not apply to specific program requirements. Transfer credits from a college or university outside of the United States may be accepted upon student request.

For acceptance of military credits, see policy #3150 & 3150P.

Students may appeal any decision regarding their transfer of credits. See Transfer of Credit Procedure #3120P.

Related Documents: Minnesota State Policy 3.21, *Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum*; Procedure 3.21.2, *Undergraduate Course Credit Transfer*; Policy 3.39, *Transfer Rights and Responsibilities*; *Joint Statement on the Transfer and Award of Credit* (<http://www.acenet.edu>).

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