

NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

3150.2P CREDIT FOR PRIOR LEARNING – INTERNAL COLLEGE ASSESSMENTS

The procedure defines the requirements for evaluating and granting credit to a student admitted to Northland Community & Technical College (NCTC) for successful college-level learning gained through internal college assessments.

Methods of assessing credit for prior learning – internal college assessments include:

DIRECT TRANSFER OF COURSES (NCTC Policy 3120 and Procedure 3120P)

CREDIT BY EXAMINATION

TEST OUT—COURSE-SPECIFIC EXAMINATIONS

A currently enrolled student in good standing may petition to challenge any college level course at NCTC. A challenge may be granted with the approval of the instructor and academic dean. The process may be initiated by the student obtaining a Credit by Examination form from the Student Services office to secure approval for such an examination. Test out options may not be available for all courses. A fee based on the lecture/lab content of the course will be assessed for the examination. The instructor will be paid for construction and administration of the examination according to the collective bargaining agreement.

If the student passes the test, it is recorded as a CR (Credit by Exam) on the student's transcript in the transfer section of the transcript. If the student fails the test, the attempt is not recorded on the student's transcript.

Credit by Examination (Test-out credits) will not be counted in the student's GPA, nor will they factor in the determination of financial aid, but they will be listed on the transcript. There will be no limit on the number of courses of which a student may test-out, except that the student must meet the College requirement for credits taken on campus. Credits earned through test out may not transfer to other institutions.

A student may not test-out of a course that appears on the student's record. A student may not repeat a test out (credit by exam).

CREDIT FOR EXPERIENTIAL LEARNING

Students may earn academic credit in certain college courses applicable to their program of study if they have gained skills and knowledge from previous education, job training, self-study, or occupational experiences. In some programs, students may be permitted to start at a more advanced level if they can demonstrate college-level competency similar in nature and quality to the competency they would acquire in courses offered by the College.

Academic credit may be given for credit by examination, proficiency demonstration, and/or college-level experiential learning as documented by portfolio assessment. Students may be charged applicable fees.

TECH PREP ARTICULATION

NCTC will recognize official agreements with specific high schools for specific course work providing they meet the criteria and conditions of NCTC's "Program Articulation Agreement for Advanced Standing."

Date of Implementation:

Date of Adoption:

Date & Subject of Revisions:

06/2/04

05/09/06 AASC Reviewed

05/18/06 Executive Council Approval

06/06/07 Revised

04/23/09 Revised by SAS subgroup

05/05/09 Reviewed by AASC

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04/22/10 Revised

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06/28/10 Cabinet Approved

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06/09/11 Cabinet Approval

04/18/12 Revised

04/15/13 Revised

04/07/14 Revised

05/22/14 Cabinet Approval

03/17/15 Revised

04/08/15 Reviewed by AASC

03/23/16 Revised

04/12/16 Reviewed by AASC

03/17/17 Revised

04/04/18 Reviewed

04/30/19 Revised