About Classlist

Use the Classlist tool to view who’s enrolled in your course, check users’ online statuses, send email or pager messages, view shared locker files, and read their blogs if they have one.

Access the Classlist tool
Click 

Using Classlist

Check who's online from Classlist
The Online Status icon displays beside the names of other users who are currently online.

Send a page from Classlist
1. Select the check boxes beside the users you want to page and click Page.
2. Enter your Message.
3. Click Send.

Send an email from Classlist
1. Select the check boxes beside the users you want to email and click Email.
2. Enter your subject and message in the appropriate fields. You can click Browse to add an attachment.
3. Click Send.

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