



## STUDENT NAME CHANGE FORM

Name – **Proof of authenticity requires Picture ID and at least one of the following:**

- Marriage decree
- Divorce decree
- Court order
- Certificate of U.S. Citizenship
- Other legal documentation (i.e. Social Security Card with the new name)

If seeking financial aid, proof of authenticity must include a Social Security Card with the new name reflected on it.

(Route name change documentation to Financial Aid). If receiving a student loan, the student **must also contact the lender and/or guarantee agency to change his/her name.**

Star ID/Student ID:			
Student Name:			
Name Used Formerly			
Effective Start Date: Year: _____ <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Summer Semester			
Your NCTC email address is most likely: <a href="mailto:FirstName.LastName@student.northlandcollege.edu">FirstName.LastName@student.northlandcollege.edu</a> Please allow at least two days for the name change in your e-mail address to appear. Please check your e-mail often as it is the official means of communication for important deadlines & information.			
Signature:	Date:	Advisor Initials:	