

#4037P

**NORTHLAND COMMUNITY AND TECHNICAL COLLEGE
VOLUNTEER AGREEMENT FORM**

THIS AGREEMENT, entered into on the _____ day of _____, _____,
by and between Northland Community and Technical College, (hereinafter referred to as "NCTC") and
_____ (hereinafter referred to as "Volunteer"), shall be in effect from
_____ to _____. (must be completed every fiscal year).

Volunteer Contact Information:

Address _____ City _____

State _____ Zip _____; Phone: _____ (daytime) _____ (evenings)

NCTC agrees to the following:

1. Provide normal and necessary instructions concerning the services or activities to be performed.
2. Provide normal and necessary supervision by an NCTC employee responsible for the services or activities to be performed.

Volunteer agrees to the following:

1. Abide by and adhere to and perform services and activities in the manner instructed.
2. Will **not** receive compensation
3. Will **not drive** a college or state-owned or rented vehicle while performing volunteer services.

I confirm that I have received and understand the NCTC Use of Volunteers Policy and Procedures and agree to abide by said policy and procedures.

Signature of Volunteer

Date

NCTC Employee Responsible for Supervision of Volunteer

Signature of Employee

Date

Submit signed originals to NCTC Human Resources Director
Copy to: Volunteer and NCTC Employee Responsible for Supervision
Adopted 12-14-06