NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

Prior Learning: Challenge Accuplacer Course Placement

To establish an official process in which a student with an International Bachelor's degree that has been evaluated by an accredited international evaluation service can request a Prior Learning Assessment to determine course placement.
If the Accuplacer assessment results do not place the student at college level, and the student wishes to have further evaluation of their skill level, the student will have the opportunity to complete a Prior Learning Assessment in the appropriate area (Math or English) and should be referred to the Registrar's office.

Last Name	First Name	MI	Star ID/Student ID
Date of Request	Program/Major/Degree		Telephone Number

Section I – Registrar's office verifies student has an International Bachelor's degree.

_____
Registrar's Office Signature Date

Section IV – Instructor completes and submits to the registrar's office.

_____ _____ _____
Instructor Signature Date of Assessment Course Recommendation

Section V – Registrar's office routes to Academic Campus Dean.

_____
Registrar's Office Signature Date

Section VI – Dean of academic affairs signs off and routes to HR for payment to instructor.

_____
Dean of Academic's Signature Date

Northland Community and Technical College is an affirmative action, equal opportunity employer and educator.

This document is available in alternative formats to individuals with disabilities, consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service by dialing 711 (toll-free nationwide).