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## **FY 2008 Budget Request Summary Report**

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### **CATEGORY OF REQUEST: NEW INITIATIVE/COLLEGE IMPROVEMENT**

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**Name of requestor:** Becky Holthusen

**Date:** 2006-11-01

**Supervisor:** Anne Temte

**Request Description:** Establish a safety budget.

**Amount of request:** \$10,000

**Ties to NCTC St. Plan:** Goal 2.3

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Linda Samuelson

**Date:** 2006-11-20

**Supervisor:** Jeffrey Thomas

**Request Description:** Begin a Northland College Performance series featuring area musicians.

**Amount of request:** \$8,500

**Ties to NCTC St. Plan:** Goal 2.1 Goal 3.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Lindsey Wangberg

**Date:** 2006-12-06

**Supervisor:** Bonnie Stewart

**Request Description:**

Northland College Promotional Magazine Project Details - Semi-Annual Publication (created twice a year with distribution in September 2007 and March 2008) - 16 page with self-cover for total of 20 pages - Full color, 8.25 x 10.75 finished size - Professional photography & publishing - Online Readership Survey (research mechanism for next publication) - Ability to utilize as an E-newsletter (electronic mailing) - Distribution via Direct Mailing campaign Overview: The NCTC Magazine will be a form of "brand publishing". Unlike traditional advertising & promotion, the magazine will allow the College to communicate in a journalistic approach, thereby allowing NCTC to get its message across in a more meaningful and substantial way. The actual publication will include dynamic writing, intriguing story ideas and professional photography. Distribution will include a direct mailing campaign to targeted households, business/industry partners, foundation donors, alumni, law makers and high school counselors in Minnesota and North Dakota. A supply of the publication will also be available on both campuses as a marketing/recruitment publication. Content Details - Use brand publishing techniques to extend the personality of NCTC in order to achieve marketing goals - Create "branded" stories that subtly show how NCTC makes a real difference in its students' lives - Deepen the community's interest and involvement with the college over an extended period of time - Publication will showcase the following areas: Advancement/NCTC Foundation, Center for Outreach & Innovation/Business & Industry, Student Success (both current student & alumni focus), unique NCTC programs, new initiatives and an Employee/Faculty focus. Overview: The NCTC Magazine will provide intriguing content that will help tell NCTC's story. Based on research the public thinks NCTC "is a good school", yet they are unable to associate that with a specific program or service. This publication will help develop the NCTC brand, generate an overall greater awareness of the College and increase public perception. Goals - Increase overall enrollment - Increase enrollment of under represented and underserved populations - Increase enrollment in specific unique programs - Increase alumni giving and involvement - Increase involvement of area businesses and partnerships - Increase community/public understanding of the educational value of NCTC

**Amount of request:** \$60,000

**Ties to NCTC St. Plan:**

Goal 1.1 Goal 1.2 Goal 1.3 Goal 1.4 Goal 1.5 Goal 2.1 Goal 2.2 Goal 2.3 Goal 2.4 Goal 3.1 Goal 3.2 Goal 3.3 Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.4

**Ties to MnSCU St. Plan:**

Goal 1.1 Goal 1.2 Goal 1.3 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.4 Goal 4.5

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**Name of requestor:** Kent Hanson

**Date:** 2006-12-12

**Supervisor:** Anne Temte

**Request Description:**

Student services is going to do an audit on the effective and efficient deliervy of our services to students. We plan to start this audit in June and proceed into the next fiscal year.

**Amount of request:** \$10,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.4 Goal 2.2 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.2 Goal 2.3 Goal 4.1 Goal 4.3

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**Name of requestor:** Eugene Klinke

**Date:** 2006-12-14

**Supervisor:** Mary Fontes

**Request Description:** Participate in the National and Regional Career Fairs.

**Amount of request:** \$3,000

**Ties to NCTC St. Plan:** Goal 1.4

**Ties to MnSCU St. Plan:** Goal 1.1

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**Name of requestor:** Rocky Ammerman

**Date:** 2006-12-14

**Supervisor:** Dennis Bendickson

**Request Description:** Registration Pizza Social/Party. 2 parties per year

**Amount of request:** \$3,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5 Goal 2.1

**Ties to MnSCU St. Plan:** Goal 2.3

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-15

**Supervisor:** Shari Olson

**Request Description:** Create a multi-use computer lab in EGF.

**Amount of request:** \$30,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.2 Goal 2.3 Goal 4.1 Goal 4.3

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-20

**Supervisor:** Shari Olson

**Request Description:**

Install a Flat Panel TV in the Swenson House conference room and install room darkening blinds and upgrade equipment to the conference room in the lower level.

**Amount of request:** \$6,000

**Ties to NCTC St. Plan:** Goal 3.1 Goal 3.2 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-20

**Supervisor:** Shari Olson

**Request Description:** Design and create a student nook and computer area in the cafeteria.

**Amount of request:** \$25,000

**Ties to NCTC St. Plan:** Goal 1.4 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.3

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-21

**Supervisor:** Shari Olson

**Request Description:** Upgrade TRF phone system and voice mail.

**Amount of request:** \$25,500

**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 4.1 Goal 4.2 Goal 4.3

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**Name of requestor:** Cynthia Jorstad

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Request Description:**

I propose that the college create a fund that would cover 50% of the costs for faculty and staff to participate in statewide and national professional committee work activities. Acceptable activities would be those the individual has voluntarily chosen to participate in and should be above and beyond normal activities and costs for training, functions, and activities required of their job. I have no idea how many staff and faculty are involved in these types of activities, so it's hard to put a dollar amount on the fund, but I would suggest \$15,000. (Assuming that not many people like committee work, the demand may not be great.) The proposed fund would have a separate function from the faculty Professional Development Award monies.

**Amount of request:** \$15,000

**Ties to NCTC St. Plan:** Goal 4.4

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Mary Fontes

**Date:** 2006-12-22

**Supervisor:** Kent Hanson

**Request Description:**

Conduct the Community College Survey of Student Engagement (CCSSE) on the opposite years that the College Student Satisfaction Inventory (SSI) is administered.

**Amount of request:** \$5,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.2 Goal 1.4 Goal 2.1 Goal 2.2 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.3 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.5

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**Name of requestor:** Dennis Bendickson  
**Date:** 2006-12-22  
**Supervisor:** Kent Hanson  
**Request Description:** Implementation of ImageNow for document scanning  
**Amount of request:** \$105,358  
**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.2 Goal 2.2 Goal 4.1 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.3 Goal 4.1 Goal 4.2 Goal 4.3

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**Name of requestor:** Dennis Wierima Todd nvinson  
**Date:** 2006-12-22  
**Supervisor:** Mike Normandin  
**Request Description:** Wash the walls in the auto shops 440 and 419.  
**Amount of request:** \$4,009  
**Ties to NCTC St. Plan:** Goal 2.3 Goal 3.2 Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.3

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**Name of requestor:** Travis Ryder  
**Date:** 2006-12-22  
**Supervisor:** Jeffrey Thomas  
**Request Description:**  
Problem narrative: Over the past three years, efforts have been underway to make the radio station at Northland Community and Technical College serve a public need and become more self-sufficient in the process. Through a format change, addition of numerous syndicated and volunteer-hosted local programs, and solicitation of community ideas for the station, KSRQ (Pioneer 90.1) is, by most accounts, a much more appealing service than it was before the changes. However, the station has no hard data on listenership with which to use in fundraising. This data is expensive. The station would also benefit from outside analysis of this data and the station's programming in light of the Northwest Minnesota/greater Grand Forks marketplace to use in adjustment of programming to achieve maximum impact and support. Program description: Northland College/Pioneer 90.1 requests funding to subscribe to Arbitron radio market research over the course of three consecutive upcoming survey periods (the Grand Forks market is surveyed in the spring and fall of each year) and retain a programming consultant to assist in audience-building efforts over an 18-month period.  
**Amount of request:** \$4,590  
**Ties to NCTC St. Plan:** Goal 2.1 Goal 2.2 Goal 3.3 Goal 4.1 Goal 4.3  
**Ties to MnSCU St. Plan:** Goal 3.2 Goal 3.3 Goal 4.3

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**Name of requestor:** Wade Selvig  
**Date:** 2007-01-11  
**Supervisor:** Jeffrey Thomas

**Request Description:** Construction Electricity Display Case

**Amount of request:** \$3,200

**Ties to NCTC St. Plan:** Goal 2.2 Goal 3.1 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.2

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**Name of requestor:** Rocky Ammerman

**Date:** 2007-01-17

**Supervisor:** Dennis Bendickson

**Request Description:** Transcript forms

**Amount of request:** \$1,600

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.3 Goal 2.3

**Ties to MnSCU St. Plan:** Goal 4.5

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**Name of requestor:** Rocky Ammerman

**Date:** 2007-01-17

**Supervisor:** Dennis Bendickson

**Request Description:** NCTC Diploma Paper

**Amount of request:** \$2,250

**Ties to NCTC St. Plan:** Goal 2.1

**Ties to MnSCU St. Plan:** Goal 4.5

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**Name of requestor:** Dennis Bendickson

**Date:** 2007-01-17

**Supervisor:** Dennis Bendickson

**Request Description:** Upgrade to student ID system

**Amount of request:** \$4,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.1

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**Number of Entries:** 19

**Subtotal:** \$326,007

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## CATEGORY OF REQUEST: EQUIPMENT

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**Name of requestor:** Halsa

**Date:** 2006-11-03

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Ford Integrated Diagnostic System (Priority: 1)

**Total Amount of request:** \$14,000

**Ties to NCTC St. Plan:** Goal 2.3 Goal 3.4 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Name of requestor:** Linda Simmons

**Date:** 2006-11-03

**Supervisor:** Mike Normandin

**Equipment Item:** Ergonomic chairs for Rooms 219-231 (Priority: 1)

**Total Amount of request:** \$7,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3

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**Name of requestor:** Linda Samuelson

**Date:** 2006-11-14

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Piccolo (Priority: 1)

**Equipment Item:** Flugelhorn (Priority: 2)

**Equipment Item:** Chimes (Priority: 3)

**Equipment Item:** CD Player Recorder (Priority: 4)

**Equipment Item:** Marimba (Priority: 5)

**Equipment Item:** Baritone/Euphonium (Priority: 6)

**Total Amount of request:** \$13,300

**Ties to NCTC St. Plan:** Goal 1.5 Goal 2.2 Goal 3.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 3.3

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**Name of requestor:** Linda Samuelson

**Date:** 2006-11-14

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Theater Lighting (Priority: 1)

**Total Amount of request:** \$3,550

**Ties to NCTC St. Plan:** Goal 1.5 Goal 3.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 3.3

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**Name of requestor:** Mary Lou Novak

**Date:** 2006-11-22

**Supervisor:** Mike Normandin

**Equipment Item:** AED trainer (Priority: 1)

**Equipment Item:** AED Trainer (Priority: 2)

**Equipment Item:** AED Trainers (Priority: 3)

**Total Amount of request:** \$819

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.2

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-13

**Supervisor:** Shari Olson

**Equipment Item:** 6 Multi-media instructor stations (Priority: 1)

**Total Amount of request:** \$12,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 4.1 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.3 Goal 4.1 Goal 4.2 Goal 4.3

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-14

**Supervisor:** Shari Olson

**Equipment Item:** Update Campus Information System Monitors (Priority: 1)

**Total Amount of request:** \$20,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 2.1 Goal 2.4 Goal 3.1 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.1

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**Name of requestor:** Mary Lou Novak

**Date:** 2006-12-14

**Supervisor:** Mike Normandin



**Equipment Item:** AED trainer (Priority: 1)  
**Total Amount of request:** \$570  
**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.1 Goal 3.1 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 1.3 Goal 2.2 Goal 3.2 Goal 4.1

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**Name of requestor:** Eugene Klinke

**Date:** 2006-12-14

**Supervisor:** Mary Fontes

**Equipment Item:** Laptops (Priority: 1)  
**Total Amount of request:** \$3,000  
**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5 Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 1.1 Goal 4.2

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**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Washing machine & dryer (Priority: 1)  
**Total Amount of request:** \$1,800  
**Ties to NCTC St. Plan:** Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Mark Johnson

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Equipment Item:** EZ News TV Newsroom Management System (Priority: 1)  
**Total Amount of request:** \$12,000  
**Ties to NCTC St. Plan:** Goal 2.3 Goal 3.1 Goal 4.1 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.3

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**Name of requestor:** Dennis Bendickson

**Date:** 2006-12-18

**Supervisor:** Kent Hanson

**Equipment Item:** Copier (Priority: 1)  
**Total Amount of request:** \$3,000  
**Ties to NCTC St. Plan:** Goal 1.1

**Ties to MnSCU St. Plan:** Goal 2.3

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**Name of requestor:** Ed Krogfoss

**Date:** 2006-12-18

**Supervisor:** Mike Normandin

**Equipment Item:** Head pressure measuring equipment (Priority: 1)

**Total Amount of request:** \$2,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 2.2 Goal 2.3 Goal 3.4 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.1 Goal 4.5

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**Name of requestor:** Karl Krogfoss Jr.

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Equipment Item:** Electric Plem Heater (Priority: 1)

**Total Amount of request:** \$2,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 2.2 Goal 2.3 Goal 3.4 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.1

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**Name of requestor:** Elizabeth McMahon

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Equipment Item:** Tympanometer (Priority: 1)

**Equipment Item:** Medical Assisting Skills DVDs (Priority: 2)

**Equipment Item:** Pulse oximeter (Priority: 3)

**Total Amount of request:** \$6,525

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.3 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.1 Goal 2.2 Goal 2.3

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**Name of requestor:** Curtis Peters

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Equipment Item:** Panelboards (Priority: 1)

**Equipment Item:** Conduit benders/Tools (Priority: 2)

**Equipment Item:** Lab Volt Equipment (Priority: 3)

**Equipment Item:** Computers/Jump Drives (Priority: 4)

**Total Amount of request:** \$32,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 2.3 Goal 3.2 Goal 3.4 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.2 Goal 4.1 Goal 4.3

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**Name of requestor:** Cassie Hilts

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Equipment Item:** Bruininks-Oseretsky Test of Motor Proficiency 2nd edition (Priority: 1)

**Total Amount of request:** \$1,400

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3

**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Margarita Bracamonte

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Equipment Item:** Ophthalmoscopes (Priority: 1)

**Total Amount of request:** \$4,020

**Ties to NCTC St. Plan:** Goal 2.2 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Name of requestor:** Dean Dalen

**Date:** 2006-12-20

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Printer/copier/fax (Priority: 1)

**Equipment Item:** To Be Determined. (Priority: 2)

**Total Amount of request:** \$4,850

**Ties to NCTC St. Plan:** Goal 1.4 Goal 1.5

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.3

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**Name of requestor:** Stacey Hron

**Date:** 2006-12-20

**Supervisor:** Shari Olson

**Equipment Item:** Upgrade Main Campus Security System (Priority: 1)

**Equipment Item:** Install Security Camera System at Swenson House (Priority: 2)

**Equipment Item:** Upgrade Security System at Aviation Campus (Priority: 3)

**Total Amount of request:** \$34,110  
**Ties to NCTC St. Plan:** Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 4.1 Goal 4.3

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**Name of requestor:** Gerald Schulte  
**Date:** 2006-12-20  
**Supervisor:** Dennis Paesler  
**Equipment Item:** File Cabinets (Priority: 1)  
**Total Amount of request:** \$3,000  
**Ties to NCTC St. Plan:** Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 1.2

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**Name of requestor:** Diane Rothschadl  
**Date:** 2006-12-21  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Lap Top (2) (Priority: 1)  
**Equipment Item:** Multi-media instructor station (Priority: 2)  
**Equipment Item:** Digital Camera (Priority: 3)  
**Total Amount of request:** \$4,750  
**Ties to NCTC St. Plan:** Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Kevin Stuckey  
**Date:** 2006-12-21  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Squad Car (Priority: 1)  
**Equipment Item:** 2 rifles (Priority: 2)  
**Equipment Item:** X26 Taser (Priority: 3)  
**Total Amount of request:** \$8,600  
**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Wierima Anvinson  
**Date:** 2006-12-21  
**Supervisor:** Mike Normandin

**Equipment Item:** CANDI Module (Priority: 1)

**Equipment Item:** Repalce Parts washer (Priority: 2)

**Equipment Item:** Floor scrubber (Priority: 3)

**Total Amount of request:** \$10,550

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 3.4 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.3

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**Name of requestor:** Mark Johnson

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Equipment Item:** 10 Apple iMac video editing workstations (Priority: 2)

**Total Amount of request:** \$35,000

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 3.1 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.3

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**Name of requestor:** Bob Wold

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Equipment Item:** PT6 Test Cell (Priority: 1)

**Total Amount of request:** \$75,000

**Ties to NCTC St. Plan:** Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Name of requestor:** Wade Selvig

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Equipment Item:** LVSIM-EMS software 10 stations (Priority: 1)

**Total Amount of request:** \$9,975

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 3.2 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.2 Goal 2.2 Goal 3.1 Goal 4.3

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**Name of requestor:** Wade Selvig

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Dissectible machines (Priority: 1)

**Total Amount of request:** \$13,000  
**Ties to NCTC St. Plan:** Goal 2.2  
**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Wade Selvig  
**Date:** 2006-12-21  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Electrical Theory Video Series and CD-Rom Courseware (Priority: 2)  
**Total Amount of request:** \$2,036  
**Ties to NCTC St. Plan:** Goal 2.2  
**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Wade Selvig  
**Date:** 2006-12-21  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Electrical Wiring Residential Video Series and CD-ROM Courseware (Priority: 2)  
**Total Amount of request:** \$997  
**Ties to NCTC St. Plan:** Goal 2.2  
**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Joel Ziegler  
**Date:** 2006-12-21  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** 5-PowerMig 350MP Push-pull weldering machines (Priority: 1)  
**Equipment Item:** Wilton 7014 Horizontal band saw (Priority: 2)  
**Equipment Item:** Box and Pan hand brake (Priority: 3)  
**Equipment Item:** Bending Roll Machine (Priority: 4)  
**Total Amount of request:** \$43,209  
**Ties to NCTC St. Plan:** Goal 2.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Name of requestor:** Milt Kinzler  
**Date:** 2006-12-21  
**Supervisor:** Mike Normandin  
**Equipment Item:** Plasma Flat Screen TV Monitor (Priority: 1)

**Total Amount of request:** \$4,650

**Ties to NCTC St. Plan:** Goal 2.1 Goal 3.4 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.3 Goal 4.3

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**Name of requestor:** Dan Edman

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Equipment Item:** PLC Trainers (Priority: 1)

**Total Amount of request:** \$5,285

**Ties to NCTC St. Plan:** Goal 1.3 Goal 2.2 Goal 3.1 Goal 3.2 Goal 3.4 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.4 Goal 4.5

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**Name of requestor:** Justin Berry

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Equipment Item:** PTA Equipment (Priority: 1)

**Total Amount of request:** \$20,250

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.1

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**Name of requestor:** Dennis Paesler

**Date:** 2006-12-22

**Supervisor:** Shari Olson

**Equipment Item:** VEHICLE (Priority: 1)

**Total Amount of request:** \$19,500

**Ties to NCTC St. Plan:** Goal 1.2

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Dennis Paesler

**Date:** 2006-12-22

**Supervisor:** Shari Olson

**Equipment Item:** Minivan (Priority: 1)

**Total Amount of request:** \$21,500

**Ties to NCTC St. Plan:** Goal 1.2

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Barbara Forrest

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Equipment Item:** Virtual IV simulator (Priority: 1)

**Equipment Item:** Auscultation Trainer w Smartscope (Priority: 2)

**Equipment Item:** Vita Sim Manikin (Priority: 3)

**Total Amount of request:** \$28,100

**Ties to NCTC St. Plan:** Goal 2.3 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1

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**Name of requestor:** Tishara Melcher

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Cabinets (Priority: 1)

**Total Amount of request:** \$4,000

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Kim Philipp

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Equipment Item:** 2 HP 800 plotters (Priority: 1)

**Equipment Item:** HP Scanjet 4890 Photo Scanner (Priority: 2)

**Total Amount of request:** \$9,600

**Ties to NCTC St. Plan:** Goal 2.2 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 3.3

---

**Name of requestor:** Travis Ryder

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Radio Automation System (Priority: 1)

**Equipment Item:** Broadcast multi-line telephone system (Priority: 2)

**Equipment Item:** Telephone remote gear (Priority: 3)

**Total Amount of request:** \$37,179



**Ties to NCTC St. Plan:** Goal 1.5 Goal 2.1 Goal 2.3 Goal 2.4 Goal 3.1 Goal 3.2 Goal 4.2 Goal 4.3

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.3

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**Name of requestor:** Tony Sorum

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Equipment Item:** Nursery Warmers (2) (Priority: 1)

**Total Amount of request:** \$6,000

**Ties to NCTC St. Plan:** Goal 2.2

**Ties to MnSCU St. Plan:** Goal 2.2

---

**Name of requestor:** Brian Suckow

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Equipment Item:** XMT 304 CC/CV Mig Runner (Priority: 1)

**Total Amount of request:** \$11,292

**Ties to NCTC St. Plan:** Goal 1.5 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.2 Goal 3.3 Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.3

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 1.3 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.4

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**Name of requestor:** Jeff Voigt

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Equipment Item:** Airstrut building collapse and trench rescue equipment (Priority: 1)

**Equipment Item:** Fire Training Tower (Priority: 2)

**Equipment Item:** Fire Pumper Truck (Priority: 3)

**Total Amount of request:** \$18,441

**Ties to NCTC St. Plan:** Goal 2.3 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3

---

**Name of requestor:** Andrew Dahlen

**Date:** 2006-12-25

**Supervisor:** Jeffrey Thomas

**Equipment Item:** Motor control equipment (Priority: 1)

**Equipment Item:** Update existing lab equipment (Priority: 2)

**Equipment Item:** Projector and Motorized Screen (Priority: 3)

**Total Amount of request:** \$28,000  
**Ties to NCTC St. Plan:** Goal 2.2 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

---

**Name of requestor:** Ron Dvergsten  
**Date:** 2007-01-11  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Two vehicles for Management faculty (Priority: 1)  
**Total Amount of request:** \$25,000  
**Ties to NCTC St. Plan:** Goal 1.2 Goal 3.1 Goal 3.2  
**Ties to MnSCU St. Plan:** Goal 2.3 Goal 3.3

---

**Name of requestor:** Rocky Ammerman  
**Date:** 2007-01-22  
**Supervisor:** Dennis Bendickson  
**Equipment Item:** 3 ergonomic chairs (Priority: 1)  
**Total Amount of request:** \$1,200  
**Ties to NCTC St. Plan:** Goal 1.1  
**Ties to MnSCU St. Plan:** Goal 4.3

---

**Name of requestor:** Tim Reuter  
**Date:** 2007-02-12  
**Supervisor:** Jeffrey Thomas  
**Equipment Item:** Computerized Frame Measurement System (Priority: 1)  
**Total Amount of request:** \$18,150  
**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Number of Entries:** 47  
**Subtotal:** \$643,708

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## CATEGORY OF REQUEST: INCREASE TO PROGRAM/DEPARTMENT BUDGET (NONPERSONNEL)

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**Name of requestor:** Diane Drake

**Date:** 2006-11-13

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase the English Department budget from \$2600 to \$3600.

**Amount of request:** \$1,000

**Ties to NCTC St. Plan:** Goal 2.1 Goal 2.4 Goal 3.1

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3

---

**Name of requestor:** Linda Samuelson

**Date:** 2006-11-14

**Supervisor:** Jeffrey Thomas

**Request Description:**

Increase Music account 111357 to \$6000 from \$3500 to accomodate copier / postage / phone costs (est. \$2000)and to cover greater pruchase needs as the department is taking on some of the theater duties by performing a musical each year.

**Amount of request:** \$2,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 3.1

**Ties to MnSCU St. Plan:** Goal 2.1

---

**Name of requestor:** Linda Samuelson

**Date:** 2006-11-14

**Supervisor:** Jeffrey Thomas

**Request Description:** Request is to increase the theater budget to \$4000.

**Amount of request:** \$4,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.5

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 4.2

---

**Name of requestor:** Norman Halsa

**Date:** 2006-11-29

**Supervisor:** Jeffrey Thomas

**Request Description:**

Additional monies will be needed for program recertification. We will need to have a NATEF team leader with two additional certified technicians from the community for a one day program inspection. The closest ETL is from Anoka. We will need to pay mileage, meals, and lodging for the team

leader.

**Amount of request:** \$1,090

**Ties to NCTC St. Plan:** Goal 1.3 Goal 2.2 Goal 2.3 Goal 3.4 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.5

---

**Name of requestor:** Marcia Sandahl

**Date:** 2006-12-05

**Supervisor:** Jeffrey Thomas

**Request Description:** Request to increase the Academic Service Learning budget by \$1200.

**Amount of request:** \$1,200

**Ties to NCTC St. Plan:** Goal 1.4 Goal 2.1 Goal 2.4 Goal 3.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 3.3

---

**Name of requestor:** Becky Holthusen

**Date:** 2006-12-11

**Supervisor:** Anne Temte

**Request Description:** Rekey areas of the EGF campus.

**Amount of request:** \$28,000

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.5

---

**Name of requestor:** Susy Dowers

**Date:** 2006-12-11

**Supervisor:** Dennis Bendickson

**Request Description:** Additional budget to cover funding for Job Fair as the attendance increases.

**Amount of request:** \$1,000

**Ties to NCTC St. Plan:** Goal 3.2

**Ties to MnSCU St. Plan:** Goal 3.1

---

**Name of requestor:** Jeff Melton

**Date:** 2006-12-11

**Supervisor:** Mike Normandin

**Request Description:** Increase in cost center budget

**Amount of request:** \$3,100

**Ties to NCTC St. Plan:** Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1

---

**Name of requestor:** Bonnie Andrys

**Date:** 2006-12-12

**Supervisor:** Mike Normandin

**Request Description:** An increase of \$1500 for the ALA budget.

**Amount of request:** \$1,500

**Ties to NCTC St. Plan:** Goal 2.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.2 Goal 4.3 Goal 4.4

---

**Name of requestor:** Sherry Lindquist

**Date:** 2006-12-14

**Supervisor:** Mike Normandin

**Request Description:**

Purchase five computer microphones and two digital video cameras to record lecture and instructional material for students for later upload into D2L and to record student presentations for their educational use.

**Amount of request:** \$1,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3

---

**Name of requestor:** Kate Schmalenberg

**Date:** 2006-12-14

**Supervisor:** Mary Fontes

**Request Description:** Advising Training Session

**Amount of request:** \$3,000

**Ties to NCTC St. Plan:** Goal 4.4

**Ties to MnSCU St. Plan:** Goal 1.1

---

**Name of requestor:** Rocky Ammerman

**Date:** 2006-12-14

**Supervisor:** Dennis Bendickson

**Request Description:** Training for DARS & CAS

**Amount of request:** \$1,500

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.3

**Ties to MnSCU St. Plan:** Goal 1.1

---

**Name of requestor:** Ed Krogfoss  
**Date:** 2006-12-14  
**Supervisor:** Mike Normandin  
**Request Description:** Increase to cover inflation.  
**Amount of request:** \$2,500  
**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.3 Goal 3.4 Goal 4.1  
**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.1

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**Name of requestor:** Susie Dowers  
**Date:** 2006-12-14  
**Supervisor:** Dennis Bendickson  
**Request Description:** Supplies  
**Amount of request:** \$1,000  
**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.1 Goal 3.1 Goal 3.2  
**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.4 Goal 4.5

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**Name of requestor:** Gene Klinke  
**Date:** 2006-12-14  
**Supervisor:** Mary Fontes  
**Request Description:** Promotional Items  
**Amount of request:** \$5,000  
**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5 Goal 2.1  
**Ties to MnSCU St. Plan:** Goal 1.3

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**Name of requestor:** Gene Klinke  
**Date:** 2006-12-14  
**Supervisor:** Mary Fontes  
**Request Description:** National Conference for myself & Nicki  
**Amount of request:** \$5,000  
**Ties to NCTC St. Plan:** Goal 2.2 Goal 4.4  
**Ties to MnSCU St. Plan:** Goal 4.2

---

**Name of requestor:** Rocky Ammerman

**Date:** 2006-12-14

**Supervisor:** Dennis Bendickson

**Request Description:** Attend national conference - Rocky, Lisa, Jo

**Amount of request:** \$7,500

**Ties to NCTC St. Plan:** Goal 1.1 Goal 2.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.5

---

**Name of requestor:** Janet Gontarek

**Date:** 2006-12-14

**Supervisor:** Mary Fontes

**Request Description:** Career Expo Funding

**Amount of request:** \$1,500

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.3

---

**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Request Description:**

I'm requesting an increase in the PN budget to cover expenses with offering our program in Roseau, and also increase the professional development budget for faculty (\$100 per faculty for full time permanent faculty).

**Amount of request:** \$3,900

**Ties to NCTC St. Plan:** Goal 1.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.3

---

**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Request Description:** I'm requesting an increase to the Nursing Assistant budget.

**Amount of request:** \$700

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.5

---

**Name of requestor:** Stacey Hron

**Date:** 2006-12-15

**Supervisor:** Shari Olson

**Request Description:** Web programming training for 3 ITS staff members.

**Amount of request:** \$12,000

**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.2 Goal 4.3 Goal 4.4

---

**Name of requestor:** Karl Krogfoss Jr.

**Date:** 2006-12-18

**Supervisor:** Mike Normandin

**Request Description:**

To keep a quality program such as the HVAC program. I need to keep the students busiy in lab, which the students enjoy, I found that the budget I currently have just squeaks by. With the inflation of material going up, it takes alot to get a little.

**Amount of request:** \$3,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.3 Goal 3.4 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.1

---

**Name of requestor:** Curtis Peters

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Request Description:** Increase funding to cover inflation and increased enrollment.

**Amount of request:** \$5,800

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.3 Goal 3.4 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.1

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**Name of requestor:** Jo Ann Schill

**Date:** 2006-12-19

**Supervisor:** Mary Fontes

**Request Description:** Registration and Orientation Session Refreshments for 10 sessions.

**Amount of request:** \$2,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5 Goal 2.1

**Ties to MnSCU St. Plan:** Goal 2.3

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**Name of requestor:** Paula Bowman

**Date:** 2006-12-19

**Supervisor:** Mike Normandin



**Request Description:**

Increase CLT program budget to allow for maintenance of a service contract on the Alfa Wasserman ACE and automated chemistry analyzer utilized in the training of CLT students.

**Amount of request:** \$5,000

**Ties to NCTC St. Plan:** Goal 2.3

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

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**Name of requestor:** Margarita Bracamonte

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Request Description:** The request is to increase the Biology Department budget for 2007-2008 academic year.

**Amount of request:** \$1,705

**Ties to NCTC St. Plan:** Goal 1.4 Goal 2.2 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.3 Goal 4.2

---

**Name of requestor:** Cassie Hilts

**Date:** 2006-12-20

**Supervisor:** Mike Normandin

**Request Description:** Increase nonpersonnel program budget by \$2550

**Amount of request:** \$2,550

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1

---

**Name of requestor:** Dean Dalen

**Date:** 2006-12-20

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase cost center 114033 to purchase test units for year.

**Amount of request:** \$2,070

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.4 Goal 1.5

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.3

---

**Name of requestor:** Kathy Olson

**Date:** 2006-12-20

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase to department costs for nonpersonnel budget items

**Amount of request:** \$3,500  
**Ties to NCTC St. Plan:** Goal 4.4  
**Ties to MnSCU St. Plan:** Goal 4.2

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**Name of requestor:** Ruth LeTexier

**Date:** 2006-12-20

**Supervisor:** Mike Normandin

**Request Description:**

I am asking to increase the budget to accommodate inflation for the cost of services for clinical personnel at Mayo Clinic. Current amount is \$42,000. Increase reflects a 5% increase, a net increase of \$2,100.00. In addition we plan one retirement of a half time clinical instructor and will need to hire a replacement. The cost of the replacement will be 42,000.00

**Amount of request:** \$2,100

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.3 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.2 Goal 3.1 Goal 4.2

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**Name of requestor:** Aliza Olson

**Date:** 2006-12-20

**Supervisor:** Jeffrey Thomas

**Request Description:**

Increase newly established budget to accommodate the training needs of the D2L faculty mentor as well as the faculty on the TRF campus

**Amount of request:** \$500

**Ties to NCTC St. Plan:** Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.3

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**Name of requestor:** Jane Anderson

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Request Description:**

Travel money for national conferences on developmental education. Specifically, I would like to attend a conference on the First-Year Experience or developmental reading

**Amount of request:** \$2,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 2.3 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.1 Goal 2.2 Goal 4.5

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**Name of requestor:** Diane Rothschadl

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Request Description:** Licensing Fees, National Cosmetology Association, Trade Shows Fees

**Amount of request:** \$1,500

**Ties to NCTC St. Plan:** Goal 3.4 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 2.2

---

**Name of requestor:** Wierima Anvinson

**Date:** 2006-12-21

**Supervisor:** Mike Normandin

**Request Description:** Money for travel and registration fees for training on new automotive technology.

**Amount of request:** \$4,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 2.3 Goal 3.4 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

---

**Name of requestor:** Stacey Hron

**Date:** 2006-12-21

**Supervisor:** Shari Olson

**Request Description:** Request to purchase helpdesk software.

**Amount of request:** \$10,000

**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 4.1

---

**Name of requestor:** Joel Ziegler

**Date:** 2006-12-21

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase supplies budget by \$2000/year.

**Amount of request:** \$2,000

**Ties to NCTC St. Plan:** Goal 2.2 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

---

**Name of requestor:** Brian Suckow

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** Increase of supply budget.

**Amount of request:** \$5,000

**Ties to NCTC St. Plan:**

Goal 1.3 Goal 1.4 Goal 1.5 Goal 2.1 Goal 2.2 Goal 2.3 Goal 2.4 Goal 3.1 Goal 3.2 Goal 3.3 Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 1.3 Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1 Goal 4.2 Goal 4.3 Goal 4.4 Goal 4.5

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**Name of requestor:** Kathy Huschle

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase budget \$999.00

**Amount of request:** \$999

**Ties to NCTC St. Plan:**

**Ties to MnSCU St. Plan:**

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**Name of requestor:** Justin Berry

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** Operating budget request for the physical therapist assistant program

**Amount of request:** \$9,000

**Ties to NCTC St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 3.2 Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.3

---

**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:**

Would like to increase the CPR budget (CC 112213). This cost center was just started this year as a separate budget area; it was included in the PN budget before.

**Amount of request:** \$750

**Ties to NCTC St. Plan:**

**Ties to MnSCU St. Plan:**

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**Name of requestor:** Joe Farrell

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** Supplies for TRF Pharmacy Tech lab

**Amount of request:** \$500

**Ties to NCTC St. Plan:**

**Ties to MnSCU St. Plan:**

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**Name of requestor:** Andrew Dahlen

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** Increase ETAS supply and professional development budget.

**Amount of request:** \$7,500

**Ties to NCTC St. Plan:** Goal 2.2 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.3

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**Name of requestor:** Barbara Forrest

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:**

The estimates provided are based on the current program numbers, anticipated growth and historical cost data. The largest increases are in the area of professional development/travel and memberships.

**Amount of request:** \$6,700

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2

---

**Name of requestor:** Milt Kinzler

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** This is for an increase in the library material supply budget.

**Amount of request:** \$19,500

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 2.2 Goal 2.3 Goal 3.1 Goal 4.1 Goal 4.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.1 Goal 2.2 Goal 2.3 Goal 3.1 Goal 4.1

---

**Name of requestor:** Jeffery A. Thomas

**Date:** 2006-12-22

**Supervisor:** Kent Hanson

**Request Description:** Increase Dean of AA budget in TRF to greater enable program development at a campus level.

**Amount of request:** \$25,000

**Ties to NCTC St. Plan:** Goal 3.2 Goal 3.4

**Ties to MnSCU St. Plan:** Goal 3.1

---

**Name of requestor:** Tishara Melcher

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** FY07 Budget did not include monies for professional development.

**Amount of request:** \$300

**Ties to NCTC St. Plan:** Goal 4.4

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Clinton Castle

**Date:** 2006-12-22

**Supervisor:** Shari Olson

**Request Description:**

Increase to Facilities Budget in 3 cost centers at TRF: 116075 R&B \$222,592 156039 Equipment \$2000 New Cost Center - College Furniture \$40,000

**Amount of request:** \$264,592

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.3

---

**Name of requestor:** Bob Gooden

**Date:** 2006-12-22

**Supervisor:** Shari Olson

**Request Description:** Increase to Facilities Budget in 4 areas at EGF. R&B \$77,000 Security \$15,000 Furniture \$40,000 Equipment \$10,000

**Amount of request:** \$137,000

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.3

---

**Name of requestor:** Tony Sorum

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:**

Our current budget of \$13,000. We have elapsed one semester and we are down to \$2,000 left and about \$2,000 in small equipment and supplies request from the faculty teaching in lab.

**Amount of request:** \$2,000

**Ties to NCTC St. Plan:** Goal 2.2 Goal 2.3  
**Ties to MnSCU St. Plan:** Goal 2.2 Goal 4.3

---

**Name of requestor:** Jeff Voigt

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** We are requesting funding for travel and professional development for our instructional staff.

**Amount of request:** \$3,000

**Ties to NCTC St. Plan:** Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 3.3

---

**Name of requestor:** Wade Selvig

**Date:** 2007-01-12

**Supervisor:** Jeffrey Thomas

**Request Description:** 5 percent increase to program supply budget

**Amount of request:** \$1,725

**Ties to NCTC St. Plan:** Goal 1.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 1.2 Goal 2.1 Goal 2.2

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**Number of Entries:** 51

**Subtotal:** \$620,781

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### **CATEGORY OF REQUEST: NEW OR EXPANDED POSITIONS (PERSONNEL)**

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**Name of requestor:** Bob Gooden

**Date:** 2006-11-13

**Supervisor:** Shari Olson

**Request Description:** 2 additional GMW's

**Amount of request:** \$60,000

**Ties to NCTC St. Plan:**

Goal 1.1 Goal 1.2 Goal 1.3 Goal 1.4 Goal 1.5 Goal 2.1 Goal 2.2 Goal 2.3 Goal 2.4 Goal 3.1 Goal 3.2 Goal 3.3 Goal 3.4 Goal 4.1 Goal 4.2 Goal 4.3  
Goal 4.4

**Ties to MnSCU St. Plan:** Goal 4.1

---

**Name of requestor:** Norma Konschak

**Date:** 2006-11-15

**Supervisor:** Jeffrey Thomas

**Request Description:** I am requesting that the vacant Business Instructor position be filled.

**Amount of request:** \$60,000

**Ties to NCTC St. Plan:** Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.2

---

**Name of requestor:** Linda Samuelson

**Date:** 2006-11-20

**Supervisor:** Jeffrey Thomas

**Request Description:** I would like to see a theater manager positions added, 2 credit per semester position.

**Amount of request:** \$6,000

**Ties to NCTC St. Plan:** Goal 3.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.2

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**Name of requestor:** Michelle Thomas

**Date:** 2006-12-04

**Supervisor:** Mike Normandin

**Request Description:** I would like to be charged with the responsibility of developing a global education initiative for the college. In the fall of 2006, I conducted a college-wide needs assessment and identified 4 priorities with respect to global education at the college: 1) Improve college climate for current immigrant/international students; 2) Recruit international students; 3) Establish and/or re-establish partnerships with institutions that further global education initiatives at the college; 4) Provide faculty/staff support to develop competencies in global education (e.g. Become a campus participant in Model United Nations; learn methods of teaching students who speak English as a second language; integrate simulations on world issues into the curriculum; revise course curriculum to meet MN Transfer standards for diversity and/or global awareness.) The needs assessment is available for review.

**Amount of request:** \$11,184

**Ties to NCTC St. Plan:** Goal 1.4 Goal 2.4 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.2 Goal 3.2 Goal 4.3

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**Name of requestor:** Susan Field

**Date:** 2006-12-12

**Supervisor:** Jeffrey Thomas

**Request Description:**

Our program at the White Earth Indian Reservation has grown and now has 40 students in the LPN general education courses, and 20 in the RN completion program gen eds. RN courses begin summer 07, LPn begin fall 07. We need someone to coordinate the programs and the grnats. We have also put through 3 Nurse Assistant courses and had 38 students pass the course and 37 are now state certified.

**Amount of request:** \$60,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 3.1

**Ties to MnSCU St. Plan:** Goal 1.1

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**Name of requestor:** Kent Hanson

**Date:** 2006-12-12

**Supervisor:** Anne Temte

**Request Description:**

I am requesting two additional academic advisors for EGF - one specifically for the nursing program I have a growing concern that we are not adequately advising all of our students. This is coupled with the fact that we can no longer assign advisees to faculty in EGF.

**Amount of request:** \$110,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.4

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.1 Goal 4.1

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**Name of requestor:** Kent Hanson

**Date:** 2006-12-12

**Supervisor:** Anne Temte

**Request Description:**

We need to hire an institutional effectiveness director. We are not a data driven organization. This is evident as I have been trying to sift through program review data and make sense out of information to share with programs who are going through review.

**Amount of request:** \$80,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.3 Goal 1.5 Goal 2.2 Goal 2.3 Goal 3.3 Goal 3.4 Goal 4.1 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 1.2 Goal 2.1 Goal 2.2 Goal 3.1 Goal 3.3 Goal 4.1 Goal 4.3 Goal 4.5

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**Name of requestor:** Dennis Bendickson

**Date:** 2006-12-14

**Supervisor:** Dennis Bendickson

**Request Description:** TRF - Student Advisor

**Amount of request:** \$55,000

**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5 Goal 3.3

**Ties to MnSCU St. Plan:** Goal 4.3 Goal 4.5

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**Name of requestor:** Gail Johnson

**Date:** 2006-12-14

**Supervisor:** Mary Fontes

**Request Description:**

Request of Institutional Work Study positions for the EGF campus: Receptionist - \$5000, Student Life - \$4000, Plant Operations - \$6000.

**Amount of request:** \$15,000

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 1.2

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**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Request Description:** I'm requesting another FT permanent faculty position.

**Amount of request:** \$61,100

**Ties to NCTC St. Plan:** Goal 4.1

**Ties to MnSCU St. Plan:** Goal 4.1

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**Name of requestor:** Dorinda Sorvig

**Date:** 2006-12-15

**Supervisor:** Jeffrey Thomas

**Request Description:** Faculty replacement for myself if I am granted sabbatical for fall 2007.

**Amount of request:** \$32,825

**Ties to NCTC St. Plan:** Goal 4.4

**Ties to MnSCU St. Plan:** Goal 4.2

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**Name of requestor:** Paula Bowman

**Date:** 2006-12-19

**Supervisor:** Mike Normandin

**Request Description:** Add additional 0.5 FTE position to the CLT/Phlebotomy Program.

**Amount of request:** \$30,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 3.1

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 2.3

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**Name of requestor:** Jack Haymond

**Date:** 2006-12-20

**Supervisor:** Jeffrey Thomas

**Request Description:**

New faculty person added to history department this would increase the cost of the history budget for copies, postages, and misc. supplies.

**Amount of request:** \$1,490

**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2 Goal 4.4

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 2.2 Goal 2.3

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**Name of requestor:** Jeffery A. Thomas

**Date:** 2006-12-22

**Supervisor:** Kent Hanson

**Request Description:** Additional faculty for Manufacturing Process Technology.

**Amount of request:** \$75,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 3.1

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**Name of requestor:** Barbara Forrest

**Date:** 2006-12-22

**Supervisor:** Mike Normandin

**Request Description:** The Practical Nursing program is requesting the hire and service of one Administrative Support person.

**Amount of request:** \$57,700

**Ties to NCTC St. Plan:** Goal 1.2 Goal 2.2 Goal 3.2 Goal 4.1

**Ties to MnSCU St. Plan:** Goal 2.1 Goal 4.1 Goal 4.3

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**Name of requestor:** Ron Dvergsten

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** Two FBM Instructor Positions. 2 FTE

**Amount of request:** \$110,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 2.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 3.1 Goal 3.3

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**Name of requestor:** Ron Dvergsten

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** Additional .5 time for the Academic Advisor at the Roseau site.

**Amount of request:** \$25,000

**Ties to NCTC St. Plan:** Goal 1.2 Goal 1.4 Goal 1.5 Goal 2.1 Goal 3.1 Goal 3.2

**Ties to MnSCU St. Plan:** Goal 1.1 Goal 3.1 Goal 3.2 Goal 3.3 Goal 4.1

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**Name of requestor:** Sue Field

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** Tutors at the White Earth Indian Reservation Nursing Program.

**Amount of request:** \$30,000

**Ties to NCTC St. Plan:** Goal 1.4

**Ties to MnSCU St. Plan:** Goal 1.1

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**Name of requestor:** Sue Field

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:** We need a retention specialist at the WETCC nursing program.

**Amount of request:** \$35,000

**Ties to NCTC St. Plan:** Goal 1.4

**Ties to MnSCU St. Plan:** Goal 1.1

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**Name of requestor:** Travis Ryder

**Date:** 2006-12-22

**Supervisor:** Jeffrey Thomas

**Request Description:**

Problem narrative: Though Pioneer 90.1 (KSRQ) has been continuously improving its service, and public interest and listenership is growing in its Adult Alternative music and syndicated and volunteer programming, little staff time is available to explore the potential for outside financial support. Business, listener, government, and foundation support exists in some quantity for Pioneer 90.1's product. It's a matter of having an individual charged with the task of seeking it. Northland College does not have the resources to provide the salary for any additional positions for the station. Program description: Northland College/Pioneer 90.1 seeks support for training resources and base salary for a part-time (20-30 hours/week) development director to seek financial support for the station's operations during the first two years of the effort. It is assumed that the position will be self-supporting within two years.

**Amount of request:** \$17,000

**Ties to NCTC St. Plan:** Goal 2.1 Goal 3.1 Goal 3.2 Goal 4.3  
**Ties to MnSCU St. Plan:** Goal 1.2 Goal 3.2 Goal 3.3 Goal 4.1

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**Name of requestor:** Becky Holthusen  
**Date:** 2007-01-11  
**Supervisor:** Anne Temte  
**Request Description:** Request 1.0 additional personnel to the HR Department.  
**Amount of request:** \$40,000  
**Ties to NCTC St. Plan:** Goal 4.1 Goal 4.2  
**Ties to MnSCU St. Plan:** Goal 3.3 Goal 4.1

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**Name of requestor:** Brenda Dale  
**Date:** 2007-02-01  
**Supervisor:** Mary Fontes  
**Request Description:** Additional Financial Aid employee to handle the volume of work in the department.  
**Amount of request:** \$45,000  
**Ties to NCTC St. Plan:** Goal 1.1 Goal 1.5  
**Ties to MnSCU St. Plan:** Goal 1.1

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**Number of Entries:** 22  
**Subtotal:** \$1,017,299

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**Total Number of Requests:** 139  
**Grand Total of Requests:** \$2,607,795